

Ministry Project Guidelines

A report needs to be given to each judge detailing the information about the project. The 60 days that the ministers have to judge the project starts from this time. Realize that the longer a report takes to write, the dimmer the memories of the judges will be. This project should at a bare minimum address each category and include all forms submitted.

These are guidelines only. Reasonable exceptions are to be made giving extenuating circumstances. See a Knight Minister or your judges with any questions.

Leadership Judging

Length of Service: Consideration should be given to those continuing in their positions.

Below Average: 6 months.

Average: 12 months.

Ministry Project: Above 12 months.

Event Attendance:

Below Average: Less than half, on average, of the events were attended.

Average: About half, on average, of the events were attended.

Ministry Project: About three-quarters, on average, of the events were attended.

Were the Duties Fulfilled: The duties in the LI/LG are considered average.

Below Average: Many of the tasks were not completed or were neglected.

Average: Tasks for the most part were completed.

Ministry Project: Officers did their jobs and some improved their positions.

Communication:

Below Average: Responses from communication was not returned for several weeks and little communication was made overall.

Average: Responses from communication was returned within a week and a good dialogue was maintained.

Ministry Project: They were the first ones to make communication with others.

Was the Position Turned Over in Good Condition: This information should be gotten by the successor.

Level of Effort Put into the Position:

Below Average: A low level of effort was put into the position, i.e. a magistrate level of effort for a kingdom office.

Average: An average level of effort was put into the position, i.e. a kingdom level of effort for a kingdom office.

Ministry Project: An above average level of effort was put into the position, i.e. a kingdom level of effort for a territorial office.

Overall Job Performance: where the judge is free to judge the feast based on their experience.

Feast Judging

Event Announcement:

Below Average: event was properly announced 14 to 30 days before the event

Average: event was properly announced 30 to 60 days before the event

Ministry Project: event was properly announced more than 60 days before the event and gave more information than the basic, what, when, where, etc

Site Preparation and Acquisition:

Below Average: the site had to be changed between announcement time and actual event because of miscommunication on the fault of the autocrat.

Average: the site was acquired

Ministry Project: the site was acquired and the autocrat was ready on time.

Event Theme and Atmosphere:

Below Average: food was not 'themed' (from a certain place or time) and little decoration was put up.

Average: the event had a theme and decoration was put up.

Ministry Project: the theme, decoration/atmosphere were tied together.

Activities for the Populace Entertainment:

Below Average: little entertainment was provided.

Average: several forms of entertainment were provided.

Ministry Project: entertainment related to the theme of the feast.

Event Volunteer Coordination:

Below Average: feast suffered because of a lack of volunteers.

Average: feast ran smoothly because there were enough volunteers.

Ministry Project: volunteers knew what to do and when to do it before the event.

Feast Preparation & Delivery;

Below Average: food tasted mediocre and was not served in a period fashion.

Average: food tasted good and period recipes were used or the food was served in a period fashion.

Ministry Project: the recipes were period or period ingredients were used (if attainable)

Event Cleanup and Accounting:

Below Average: E.F.P. was turned in later than 30 days or site was not cleaned.

Average: E.F.P. was turned in within 30 days and site was cleaned.

Ministry Project: EFR was turned in within 15 days, site was cleaned and the event broke even. (within \$50)

Submission of Volunteer Ministry Points

Below Average: paperwork was turned into the rolls officer later than 30 days or was inaccurate.

Average: paperwork was turned in within 30 days and was accurate.

Ministry Project: paperwork was turned in within 15 days and was accurate.

Was the Event Fun: where the judge is free to judge the feast based on their experience.

War Judging

Note: This is based on the approved feast guidelines approved above. It, however, has not undergone the final approval process of having the guidelines tested against and actual event to see if any further changes should be made.

Event Announcement:

Below Average: event was properly announced 14 to 30 days before the event.

Average: event was properly announced 30 to 60 days before the event.

Ministry Project: event was properly announced more than 60 days before the event and gave more information than the basic, what, when, where, etc.

Site Preparation & Acquisition:

Below Average: the site had to be changed between announcement time and actual event because of miscommunication on the fault of the autocrat.

Average: the site was acquired.

Ministry Project: the site was acquired and the autocrat was ready on time.

Event Theme & Atmosphere:

Below Average: war was not 'themed' (from a certain place or time).

Average: the event had a theme.

Ministry Project: tourneys and melees related to the theme.

Activities for Populace, Entertainment:

Below Average: there was time where nothing was going on (barring breaks for water or food).

Average: the entire war is filled with activities.

Ministry Project: the entire day is filled with fighting, while activities for non-fighters are happening simultaneously.

Event Volunteer Coordination:

Below Average: war suffered because of a lack of volunteers

Average: war ran smoothly because there were enough volunteers

Ministry Project: volunteers knew what to do and when to do it before the event

Scenario Preparation & Execution:

Below Average: time is spent standing around while marshals are trying to figure out what to do next.

Average: minimal time is wasted between each fight.

Ministry Project: transition from fight to fight is smooth, the fighters are made aware of the rules, the rules are not too complicated, and all items needed for the fight are in their places are ready to go.

Event Cleanup and Accounting:

Below Average: E.F.P. was turned in later than 30 days or site was not cleaned

Average: E.F.P. was turned in within 30 days and site was cleaned

Ministry Project: E.F.P. was turned in within 30 days and site was cleaned and the event broke even. (within \$50, excepting Crown War)

Submission of Volunteer Ministry Points:

Below Average: paperwork was turned into the rolls officer later than 30 days or was inaccurate.

Average: paperwork was turned in within 30 days and was accurate.

Ministry Project: paperwork was turned in within 15 days and was accurate.

Was the Event Fun: where the judge is free to judge the feast based on their experience